



Stockton Collegiate International Schools Board of Directors' Meeting

December 13, 2017 - 6:00 PM

The meeting will be held at 340 E. Main St., Room 101, Stockton, CA 95202

1. **Call to Order and Attendance** 6:00 PM
 Meeting is called to order by the Board Chair at _____

<u>Board Members</u>	Present	Absent
Katie Koutsoulis, President	_____	_____
Kathy Swanson, Secretary & CFO	_____	_____
Kathy Piper	_____	_____
Paul Canepa	_____	_____
Scott Luhn	_____	_____

2. **Review & Approval of Agenda** 6:00 PM

3. **Consent Agenda** 6:05 PM
 All items listing under the consent agenda are considered by the Board to be routine and will be approved and/or enacted by the Board in one motion. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them.
 - a. Approval of Meeting Minutes: October 18, 2017
 - b. Approval of Check and Credit Card Register: June, July, August, September, October, November 2017

4. **Presentations from the Floor** 6:15 PM
 PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.
 PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation.

5. **Board Member Reports/Comments** 6:20 PM

6. **Head-of-School Report** 6:30 PM

7. **Coordinator Reports** 6:40 PM

8. **Information/Discussion Items** 6:45 PM
 - a. Facilities Update
 - b. Financial Update (EdTec)
 - c. Audit update
 - d. Pamoja Review

9. **Action Items** 7:30 PM
 - a. Lease of Suite 320 (4361 sq. ft.) at 400 E. Main Street
 - b. WMB Contract for Services re: Suite 340 at 400 E. Main Street
 - c. Compensation Study for Head of School contract
 - d. Head of School contract

Next Meeting: Wednesday, January 17, 2018 at 6:00 pm

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting SCIS at PO Box 2286, Stockton, CA 95201, (209) 390-9861.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact SCIS at PO Box 2286, Stockton, CA 95201, (209) 390-9861.